

City of Castle Pines North, Colorado Minutes

Final/Corrected

REGULAR MEETING OF THE CITY COUNCIL

Castle Pines Community Center
7404 Yorkshire Drive, Castle Rock, CO
Wednesday, March 26, 2008
7:00 p.m.

Mayor
Maureen A. Shul

City Clerk
Carl Kollmar

Treasurer
Douglas J. Gilbert

City Council

Ward 1
Chris Dooley
Jennifer Havercroft

Ward 2
Chip Coppola
Kim Hoffman

Ward 3
Ron Clark
David Neely

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALEGIANCE

The regular meeting of the City Council of the City of Castle Pines North, Colorado, was called to order by Mayor Maureen A. Shul at 7:06 p.m.

Those present were:

Officers: Maureen A. Shul, Mayor
Douglas J. Gilbert, Treasurer / Interim Deputy Clerk

Council Members: Jennifer Havercroft, Ward 1
Chip Coppola, Ward 2
Kim Hoffman, Ward 2
Ron Clark, Ward 3
David Neely, Ward 3

Those absent were:

Officers: Carl Kollmar, City Clerk

Council Members: Chris Dooley, Ward 1

Absences were excused

Also present with Council:

Charles E. Norton, Interim City Attorney

2. APPROVAL OF AGENDA

The proposed Agenda for the meeting was approved by unanimous consent. Items 6 a) and 6 b) relating to planned issuance of RFPs were removed and will be considered at a later date.

3. CITIZENS' COMMENTS

Eva Mitchell, resident of the City appeared to offer comments and a letter of support for the City to retain Icenogle, Norton and Charles Norton as permanent City Attorney. Her comments were received with appreciation by Council for her appearance.

Dick Lichtenheld, resident of the City and Acting City Clerk during the incorporation efforts, appeared and offered a letter and comments supporting the City's continued use of the Douglas County Clerk's Office for elections and for retaining Icenogle, Norton and Charles

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Norton as permanent City Attorney. His comments were received with appreciation by Council for his appearance.

Dana Eisemeier, resident of the City, appeared to comment on the pending procurement processes. He strongly recommended the use of robust and open RFP processes in key contracting situations. His comments were received with appreciation by Council for his appearance.

Judy Newton, 360 Happy Canyon Road, appeared to receive information on a property being developed in Lot 2 of the Charter Oaks subdivision. She was given directions on how to submit applications.

4. CONSENT AGENDA

The sole item on the consent agenda was approval of the minutes of the March 18, 2008 Council meeting. Upon motion duly made, seconded, and carried, the consent agenda was approved.

Motion to Approve: Councilperson Clark

Second: Councilperson Neely

Approved: 4-0-1. Yes: Clark, Havercroft, Hoffman, Neely. No: none. Abstain: Coppola.

5. COUNCIL BUSINESS

Discussion was had on an approach to request transference of service plan oversight for the Castle Pines North Metro District and the Hidden Pointe Metro District from the Douglas County Board of County Commissioners to the City Council for the City of Castle Pines North.

Motion from Councilperson Coppola: Authorize Mayor Shul to contact both metro districts and ascertain support for transfer of the service plan oversight. If support is positive, Mayor Shul may make a formal request on behalf of the City to the Board of County Commissioners.

Second: Councilperson Clark

Approved: Unanimously.

6. COUNCILMEMBER REPORTS

Councilperson Hoffman presented a concept to establish a Safety Taskforce.

Councilperson Havercroft presented plans for a child safety day on May 10, 2008.

Councilperson Neely presented an update on business and economic development efforts with the Business in the Pines association. Councilpersons Neely and Dooley have been made *ex officio* members of the Business in the Pines Board and will assist with selection of new board members.

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7. INTERIM ATTORNEY'S REPORT

No items.

8. CLERK'S REPORT

No items.

9. TREASURER'S REPORT

Treasurer Gilbert reported that the Office of the City Treasurer is preparing one request for proposal, municipal banking services, and is assisting with preparation of another request for proposal for city manager services. Both RFPs will be completed only after a choice is made for permanent City Attorney so that legal review of the proposals can be carried out by the permanent City Attorney.

Treasurer Gilbert also reports that work has commenced on drafting a city sales tax ordinance to allow collection of taxes beginning on July 1, 2008. Council must pass the ordinance in advance of the July 1 date to allow the Colorado Department of Revenue time to commence collection. The Office of the Treasurer is also working with Douglas County regarding other taxes and shareback revenues.

10. NEW BUSINESS

a). Ordinance 08-02: "AN ORDINANCE ADOPTING DOUGLAS COUNTY LAND USE REGULATIONS ON AN INTERIM BASIS, INCLUDING THE DOUGLAS COUNTY ZONING RESOLUTION, ZONE DISTRICT MAP, DEVELOPMENT PLANS, SUBDIVISION RESOLUTION, AND MASTER PLAN, TO THE EXTENT APPLICABLE TO LAND LOCATED WITHIN THE MUNICIPAL BOUNDARIES OF THE CITY OF CASTLE PINES NORTH AND ZONING ALL OF THE PROPERTY WITHIN THE BOUNDARIES OF THE CITY BY ADOPTING THE CURRENT ZONING"

Presented by the Interim City Attorney Norton

Motion to Adopt on 1st Reading: Councilperson Clark

Second: Councilperson Neely

Amendments: Proposed by Councilperson Coppola. Strike paragraph 2 references to planning commission on page 2 and references in paragraphs 1 and 2 on page 3 to same.

Accepted by Councilperson Clark

Approved Unanimously

b). City Council Task Forces.

Motion to Designate City Council Task Forces: Councilperson Havercroft

Second: Councilperson Hoffman

Task forces:

Safety:

Council Liaisons: Councilpersons Havercroft and Hoffman

Citizen Chair: Carol Langley

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HOA Services Consolidation:

Council Liaison: Councilperson Hoffman
Citizen chairs: Sandra Kip and Bob Hanak

Xcel Taskforce:

Council Liaisons: Councilperson Havercroft
Citizen Chair: Open

Economic and Business Development:

Council Liaisons: Councilpersons Neely and Dooley
Citizen Chair: Open

Land Use:

Council Liaisons: Councilpersons Clark and Coppola
Citizen Chair: Open

Law Enforcement:

Council Liaisons: Councilperson Havercroft and Treasurer Gilbert
Citizen Chair: Open

Approved: Unanimously

c). Castle Pines North Metro District wastewater pipe zoning process.

Motion to inform CPN Metro District to Continue with Douglas County Zoning Process:
Councilperson Coppola
Second: Councilperson Neely
Approved: Unanimously

d). Legal services budget for Council.

Discussion was had regarding the expected costs of legal services through the April 2, 2008, City Council meeting. Interim City Attorney Norton estimates that the costs will not exceed \$5,000 including all meeting preparation and attendance and drafting of ordinances, including the interim Planning and Zoning Ordinance.

e). Visit of Oliver Porter.

Mayor Shul reports on discussions for a visit of Oliver Porter, who was instrumental in the founding and incorporation of the City of Sandy Springs, GA. Mr. Porter has agreed to come to Castle Pines North to address a meeting of city government and citizens.

f). Schedule for May and June.

Mayor Shul reports that the Council meeting schedule for May and June will be set in the coming weeks.

g). Parks Authority.

Councilperson Hoffman reports on requested changes to the Castle Pines North Parks Authority. A request will be sent from the Parks Authority to Douglas County to cede its super vote to a new position for the City of Castle Pines North. Douglas County will remain a member of the Parks Authority Board, but will be a regular member and no longer a super voting member. The County will also be asked to amend the governing documents to reflect

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that money collected for the Parks Authority can be used for parks in the City of Castle Pines North.

h). Council Packets.

Councilperson Coppola makes a request to the Office of the Clerk to have Council Packets available 48 hours in advance of the Council meeting, except when meetings are on Tuesdays, when the packets should be available 24 hours in advance. Interim Deputy Clerk Gilbert indicated that efforts are underway to have a Council website to allow this to happen on a regular basis.

i). Castle Pines North Metro District Water Plan.

Mayor Shul reports on a meeting between Directors Lohr and Thompson on the CPN Metro District Board and her and Councilperson Havercroft regarding an independent review of the District's Integrated Water Resources Plan.

j). Castle Pines North Metro District Meeting.

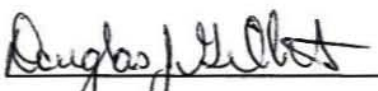
Councilperson Coppola reports on a meeting with him and Councilperson Clark and Directors Lohr and Shively of the CPN Metro District. At that meeting a proposal was made regarding hosting City offices in the Metro District building.

11. ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned upon unanimous consent at 8:55 p.m.

I hereby certify that the following are true and correct minutes of the regular meeting of the City Council of the City of Castle Pines North of March 26, 2008, as approved by City Council on April 2, 2008.

By: 
Maureen A. Shul, Mayor

Attested by: 
Douglas J. Gilbert, Interim
City Clerk