

City of Castle Pines North, Colorado Minutes

Final/Corrected

REGULAR MEETING OF THE CITY COUNCIL

CPN COMMUNITY CENTER

7404 Yorkshire Dr., Castle Rock, CO

July 2, 2008 - 7:00 p.m.

Mayor

Maureen A. Shul

City Clerk

Carl E. Kollmar

Treasurer

Douglas J. Gilbert

City Council

Ward 1

Chris Dooley
Jennifer Havercroft

Ward 2

Chip Coppola
Kim Hoffman

Ward 3

Ron Clark
David Neely

1. ROLL CALL

The meeting of the City Council of the City of Castle Pines North, Colorado, was called to order by Mayor Maureen A. Shul at 7:05 p.m.

Those present were:

Officers: Maureen A. Shul, Mayor
Douglas J. Gilbert, Treasurer
Carl E. Kollmar, City Clerk

Councilmembers: Chris Dooley, Ward 1
Jennifer Havercroft, Ward 1
Chip Coppola, Ward 2
Ron Clark, Ward 3
David Neely, Ward 3

Those absent were:

Officers: None

Councilmembers: Kim Hoffman

Also present with Council:

Erin M. Smith, City Attorney

PLEDGE OF ALLEGIANCE

2. APPROVAL OF AGENDA

Council approved the agenda as presented.

Motion to Approve: Councilperson Havercroft

Second: Councilperson Clark

Approved: Unanimously, 4-0, Councilperson Coppola not present for this vote
(Mayor did not vote)

3. DISCLOSURE OF CONFLICTS OF INTEREST

None submitted.

4. CITIZENS' COMMENTS

Dave Jackson, South Metro Fire Rescue (SMFR) Board, introduced himself as a new recently elected Board member and explained that he plans to stay in touch with residents' issues in regards to SMFR activities. He also reported on the pending merger of SMFR with Parker Fire Department: The new entity will commence operating with a common Board of Directors on January 1, 2009 with the merger scheduled to be completed by January 1, 2011.

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Ted Lohr, Castle Pines North Metro District (CPNMD) Board member, inquired as to the status of the letter from the City to Wells Fargo, as requested by CPNMD. Mayor Shul responded that City Council and the CPNMD Board agreed to meet and come to a consensus on this issue.

5. CONSENT AGENDA

Council voted unanimously to approve the minutes of the June 25, 2008, Regular Council Meeting. No changes were noted.

Motion to Approve: Councilperson Clark
Second: Councilperson Dooley
Approved: Unanimously, 5-0, Councilperson Hoffman absent
(Mayor did not vote)

6. COUNCIL BUSINESS

a) Resolution 08-016 "Creating a Conservation Trust Fund"

Presented by City Attorney Smith and unanimously approved.

Motion to Approve: Councilperson Havercroft
Second: Councilperson Dooley
Approved: Unanimously, 5-0, Councilperson Hoffman absent
(Mayor did not vote)

b) Resolution 08-17 "Concerning fireworks"

Presented by City Attorney Smith and unanimously approved.

Motion to Approve: Councilperson Dooley
Second: Councilperson Havercroft
Approved: Unanimously, 5-0, Councilperson Hoffman absent
(Mayor did not vote)

c) Authorize Treasurer to Subscribe to Quickbooks Online with Three Licenses for an Amount not to Exceed \$425 per Year
Presented by Treasurer Gilbert. Gilbert explained that the City will own the licenses and that the three licenses will be used by the City, and CH2MHill (Planning Dept. and budgetary set-up). Gilbert will notify Council with the actual names of the three users when they become available.

Motion to Approve: Councilperson Dooley
Second: Councilperson Havercroft
Approved: Unanimously, 5-0 Councilperson Hoffman absent
(Mayor did not vote)

7. COUNCILMEMBER REPORTS

Councilperson Havercroft:

- Inquired into the status of the agenda for the proposed joint CPNMD/City meeting. Mayor Shul responded the agenda of the meeting was in preparation, but had been delayed by CPNMD's request for a 2-hour evening meeting instead of an all-day meeting as requested by the City.

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- Councilperson Clark reported that he and Councilperson Dooley had signed-up for the golf tournament at The Ridge on Monday. Inquired who is sponsoring the event. Mayor Shul responded there will be no funding by the City - the City is the sponsor in name only.

8. CITY PLANNER'S REPORT

City Planner Bishop reviewed his CPN Community Development Activity Service Report for the week of June 23, 2008.

Councilperson Dooley requested an update on the Lagae Development hearings schedule. Bishop responded that based on the current schedule, the applications will be coming before Council in late August.

9. CITY ATTORNEY'S REPORT

City Attorney Smith reported on three items:

- 1.) Council needs to consider establishing a Board of Adjustment and making appointments thereto.
- 2.) Smith will be meeting with a Douglas County Public works representative and the County Attorney to discuss the letter requesting services.
- 3.) City Attorney will distribute information regarding a proposed traffic code to Council at the next Council meeting.

10. CITY CLERK'S REPORT

Clerk Kollmar reminded Mayor Shul, Treasurer Gilbert and City Attorney Smith about a meeting to discuss election procedures with Douglas County Clerk and Recorder Jack Arrowsmith. The meeting will be held July 3, 2008, 10:00 a.m., at Mr. Arrowsmith's office in Castle Rock.

Kollmar also reported he had received thirty-five Sales and Use Tax license applications from local businesses.

11. TREASURER'S REPORT

Treasurer Gilbert reported that his weekly Treasurer's Report had been posted on Sharepoint.

Other items:

- Sales and Use tax became effective July 1, 2008.
- Business lists from Castle Pines Chamber of Commerce will be compared to a list of state licenses provided by the Colorado Department of Revenue to ensure all local businesses had been contacted and were reporting.
- CIRSA - task force requests to be added to coverage are in progress.
- Accounts payable by City will start being paid within two weeks.

12. OTHER / NEW BUSINESS

Councilperson Coppola inquired who should be contacted concerning public works. Mayor Shul responded requests should be forwarded to Sam Bishop (CH2MHill) and the Safety Task Force.

Councilperson Clark requested legal review of issues related to school and park dedications in connection with development applications. Smith asked for a consensus from Council to follow up on this item.

Councilperson Neely requested an update on Daniel's Park modifications. Mayor Shul responded there is a meeting on this topic scheduled for July 10, 2008, CPN Community Center, at 7:00 p.m.

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Mayor Shul reported there will be a meeting on the library issue, Monday, July 7, 2008, 7:00 p.m. at the CPN Community Center.

13. ADJOURNMENT

The meeting was adjourned at 7:55 p.m.

Motion to Adjourn: Councilperson Dooley

Second: Councilperson Neely

Approved: Unanimously, 5-0 Councilperson Hoffman absent
(Mayor did not vote)

Minutes submitted:

Carl E. Kollmar, City Clerk

APPROVED:

Maureen A. Shul, Mayor