

City of Castle Pines North, Colorado

Minutes

Final/Approved

Meeting Date: November 12, 2008

REGULAR MEETING OF THE CITY COUNCIL

HOA #2 Clubhouse

7306 Oxford Dr., Castle Rock, CO

November 12, 2008 - 7:00 p.m.

Mayor
Maureen A. Shul

Interim City Clerk
Douglas J. Gilbert

Treasurer
Douglas J. Gilbert

City Council

Ward 1
Chris Dooley
Jennifer Havercroft

Ward 2
Chip Coppola
Kim Hoffman

Ward 3
Ron Clark
David Neely

1. ROLL CALL

The meeting of the City Council of the City of Castle Pines North, Colorado, was called to order by Mayor Maureen A. Shul at 7:08 p.m.

Those present were:

Officers: Maureen A. Shul, Mayor
Douglas J. Gilbert, Treasurer / Interim City Clerk

Councilmembers: Chris Dooley, Ward 1
Jennifer Havercroft, Ward 1
Chip Coppola, Ward 2
Kim Hoffman, Ward 2
Ron Clark, Ward 3
David Neely, Ward 3

Those absent were:

Officers: None

Members: None

Also present with Council:

Erin M. Smith, City Attorney
Don Howell, Interim City Manager

PLEDGE OF ALLEGIANCE

CPN Brownie Troop 628 led Council and audience in the Presentation of Colors, Pledge of Allegiance, and National Anthem.

2. APPROVAL OF AGENDA

City Attorney Smith requested Item 6c, Resolution 08-35, be removed from Agenda to be brought back before Council at a later date. Council unanimously approved Agenda with that change.

Motion to Approve with Change: Councilperson Havercroft

Second: Councilperson Hoffman

Approved: Unanimously, 6-0, (Mayor did not vote)

3. DISCLOSURE OF CONFLICTS OF INTEREST

None submitted.

4. CITIZENS' COMMENTS

Bruce Thompson, 51 Toppler Ct. and CPN Metro District Board Member, presented an update on the large Xcel electric transmission pole which should be removed within the next 24-72 hours.

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Linda Nuzum, 7402 Pembroke Ct., thanked Council for their work this past year. There is a need to rejuvenate the constituents and offered to bring her ideas before Council.

Ryan Parker, 1244 Berganot Trail and representing the CPN Green Team, brought Council up-to-date on the group's activities and also presented the team's new logo.

Barb Saenger, 7676 Pineridge Terrace and member of Citizens Advisory Group for Daniels Park, reported on the group's activities developing a master plan for the Daniels Park roundabout and is working with the CPN Green Team on developing green options for the roundabout and Lagae Park.

5. CONSENT AGENDA

The Consent Agenda consisting of RFP for Audit Services was approved unanimously by Council.

Motion to Approve: Councilperson Havercroft
Second: Councilperson Dooley
Approved: Unanimously, 6-0, (Mayor did not vote)

6. COUNCIL BUSINESS

a) Ordinance 08-07 "BUSINESS LICENSES AND CONTRACTOR LICENSES" (second reading)

Presented by Interim City Manager Howell. After discussion, a friendly amendment concerning "48 incidents" in Article 1, Section 2 (B)(1) was unanimously approved.

Motion to Approve with Amendment: Councilperson Clark
Second: Councilperson Havercroft
Approved: Unanimously, 6-0, (Mayor did not vote)

b) Resolution 08-31 "ADOPTING A FEE SCHEDULE FOR BUSINESS AND CONTRACTOR LICENSES"

Presented by Treasurer Gilbert. Council unanimously approved Resolution 08-31.

Motion to Approve: Councilperson Dooley
Second: Councilperson Clark
Approved: Unanimously, 6-0, (Mayor did not vote)

c) Resolution 08-35 "APPROVING FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT FOR CITY MANAGEMENT SERVICES WITH CH2M HILL, INC."

Removed from Agenda.

d) Resolution 08-50 "APPROVING STATEMENT OF EXPENDITURES AND APPROPRIATING FUNDS THEREFOR"

Presented by Treasurer Gilbert. Unanimously approved by Council as presented.

Motion to Approve: Councilperson Clark
Second: Councilperson Havercroft
Approved: Unanimously, 6-0, (Mayor did not vote)

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e) **MOTION Excluding Elected Officials From Coverage Under The Colorado Workers Compensation Act**

After discussion, Councilperson Hoffman withdrew motion to approve pending receipt of quote from CIRSA. Interim City Manager Howell will investigate and report back to Council. Motion not acted upon.

7. COUNCILMEMBER REPORTS

Councilperson Havercroft:

- Ward 1 held its monthly meeting November 4, 2008. The next monthly meeting is scheduled for December 2, 2008, 6:00 p.m., at the Daniels Gate Clubhouse.
- For 2009, Ward 1 meetings will be held the first Tuesday of each month, 6:00 p.m., at the Daniels Gate Clubhouse.
- The Master Landscape Committee will meet Friday, November 14, 2008, 3:00 p.m., at the CPN Community Center.

Councilperson Dooley:

- Castle Pines Chamber of Commerce has requested to be on the next Study Session agenda to discuss the City becoming a member.
- The Economic Development Corp. (EDC) met today, November 12, 2008. Councilpersons Neely and Dooley are ex-officio members and will be reporting on the EDC at next Council meeting.

Councilperson Hoffman:

- Safety Task Force has re-grouped and will be focusing their efforts on the following community-wide safety issues for 2009.
 - Educating residents on safety issues
 - Emergency Preparedness, Neighborhood Watch and Fire Mitigation
 - Sledding Hill safety
- Inquired as to the status of liability insurance for volunteers. Interim City Manager Howell will investigate coverage and premium.

Councilperson Coppola attended a CPN Metro District work session.

Councilperson Neely:

- Ward 3 monthly meeting will be held tomorrow, November 13, 2008, 6:30 p.m., at the HOA #2 Clubhouse.
- For 2009, Ward 3 meetings will be held the second Tuesday of each month, 6:30 p.m., at the HOA #2 Clubhouse.
- The South Metro Fire Rescue (SMFR) Board Meeting will be held tomorrow, November 13, 2008 at 8:30 p.m., SMFR Administrative Building, 9195 E. Mineral Ave., Centennial, Colorado. CC-20 will be discussed.

8. CITY ATTORNEY'S REPORT

City Attorney Smith reported the November 25, 2008, Public Hearing on the 2009 Budget had been noticed in the Douglas County News-Press. She recommended adoption by the December 15, 2008 deadline and will move forward with preparation of the resolution.

9. CITY CLERK'S REPORT

Mayor Shul has interviewed six candidates for City Clerk.

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10. TREASURER'S REPORT

Treasurer Gilbert reported on the following activities:

- Engaged Wells-Fargo with respect to desk-top depositing.
- There were no financials for October available since bank statements have not been received.

11. CITY MANAGER'S REPORT

Interim City Manager Howell updated Council on the following:

- Conservation Trust Fund activities.
- Negotiations on the CH2M HILL/City service contract for 2009 will begin November 17, 2008.
- City Manager/Program Director – five candidates have been interviewed. Candidate meetings with Mayor and Council will be scheduled with a target hiring date of January 1, 2009.
- Public Hearing date for the 2009 Budget has been published with an anticipated adoption date of December 3 or 10, 2008.
- Licensing alcohol – researching ordinances and procedures and will bring to Council in December with first reading in January 2009.
- Snow removal letter to be mailed to Douglas County Public Works tomorrow, November 13, 2008.
- New City Public Works Director, Eric Guth, will begin transitioning from Centennial to Castle Pines North, November 17, 2008.
- City Planner's Community Development Report was submitted in writing.

Councilperson Coppola requested Mr. Howell contact IT concerning the option rule to forward email to another account – the new email system does not provide this option.

City Planner Bishop responded to questions concerning his bi-weekly Community Development Report which had been previously submitted to Council.

12. OTHER COUNCIL BUSINESS

Councilperson Dooley inquired as to the procedure for submitting a request for reimbursement for an educational course and certification addressing "parliamentary procedures". Treasurer Gilbert responded.

13. EXECUTIVE SESSION

Mayor Shul requested Council adjourn to Executive Session. Council approved by unanimous voice vote.

Mayor Shul requested Council adjourn to Executive Session pursuant to C.R.S. Section 24-6-402(4)(e), for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, related to proposed annexations and Castle Pines North Metropolitan District, and pursuant to Section 24-6-402(4)(b), C.R.S., for a conference with the City Attorney for the purpose of receiving legal advice on specific legal questions pertaining to Castle Pines North Metropolitan District.

The Executive Session began at 8:52 p.m. and concluded at 9:34 p.m. at which time Mayor Shul announced the names of those persons who had participated in the executive session and asked if any person who had participated in the executive session believed that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law. There was no response.

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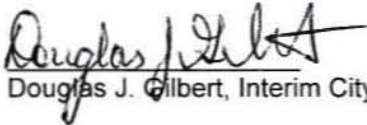
Council returned to its Regular Council Meeting.

ADJOURNMENT

The meeting was adjourned at 9:35 p.m. by unanimous consent.

Motion to Adjourn: Councilperson Clark
Second: Councilperson Dooley
Approved: Unanimously, 6-0, (Mayor did not vote)

Minutes submitted:



Douglas J. Gilbert, Interim City Clerk

APPROVED:



Maureen A. Shul, Mayor