

RESOLUTION NO. 09-40

INTRODUCED BY:

Councilperson Clark

Councilperson Dooley

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF CASTLE PINES NORTH
APPROVING THE CITY POLICY ON PUBLIC RECORDS**

WHEREAS, the public policy of the state and of the City of Castle Pines North (“City”) requires all public records to be open for inspection at reasonable times unless specifically excepted by law; and

WHEREAS, C.R.S. Section 24-72-201, *et seq.*, known as the Colorado Public (Open) Records Law, (“CORA”), allows the official custodian of public records to formulate rules and regulations with reference to the inspection of these records which protect the integrity of the records, and limit operational disruption caused by access to the records; and

WHEREAS, the City desires to set forth a policy providing the public with timely, orderly, efficient and appropriate access to public records maintained by the City in compliance with the standards and requirements of CORA; and

WHEREAS, the City desires to set forth a policy to establish general procedures and reasonable and standardized fees for producing copies of and information from City-maintained records as authorized by CORA; and

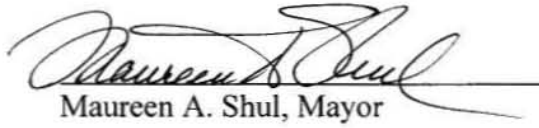
WHEREAS, the City desires to set forth a policy to protect public records from alteration, abuse, wear and tear, defacement or permanent loss and misuse, and to ensure that other activities of the respective offices of records custodians not be disrupted or interrupted.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CASTLE PINES NORTH, COLORADO:

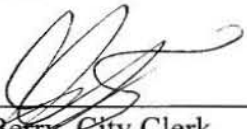
Section 1. The City Council hereby approves the City Council Policy on Public Records (“Policy”) substantially in the form attached hereto as Exhibit A and authorizes the Mayor to sign the Policy on behalf of the City.

Section 2. The City Council hereby authorizes the City Manager to amend the Policy as necessary with the approval of the City Attorney. Any such amendment shall comply with the provisions of the Colorado Public (Open) Records Act, C.R.S. Section 24-72-201, *et seq.*

INTRODUCED, READ AND ADOPTED AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CASTLE PINES NORTH the 23rd day of April, 2009.


Maureen A. Shul, Mayor

ATTEST:



Janie Berry, City Clerk


APPROVED AS TO FORM:



Linda C. Michow, City Attorney

Exhibit A

City Council Policy on Public Records