



2009 Annual Budget



FY2009 City Budget Goals

- **Consistency and stability**
 - Total property tax rate to citizens remains unchanged
 - Successfully transition services and revenues from Douglas County and the State of Colorado to the City
 - Meet all federal and state mandates

- **Collaboration**
 - Successfully develop collaborative working and revenue sharing relationship with CPN Metro District

- **Clarity and transparency**
 - Use a zero-based budgeting approach
 - Provide education, information, and feedback opportunities for CPN citizens

Services to be Provided in 2009

- **Police Protection**
 - Intergovernmental Agreement (IGA) with Douglas County Sheriff to continue to provide police protection services
- **City Financial and Administrative Services**
- **Establishment and Operation of a Judiciary System**
- **Compliance with County, State, and Federal Requirements and Mandates**
- **Maintenance of Intergovernmental Relationships**
- **Economic Development**
- **Traffic and Transportation**
 - Douglas County will continue to provide traffic and transportation services through February 12, 2009
- **Street Construction and Maintenance**
 - Douglas County will continue to street services through February 12, 2009
- **Snow Management**
 - Douglas County will continue to provide snow management services through May 2009

- **Right of Way Management**
- **Planning**
- **Zoning and Land Use Management**
- **Building Permitting and Inspections**

2009 Budgetary Basis of Accounting

- **Modified Accrual Basis**
 - Revenues are recognized when they are both measurable and available
 - Expenditures are recorded when they are expected to be paid with expendable available resources

TABOR Requirement

- The City is required by Article X, Section 20, of the State Constitution (TABOR Amendment) to reserve 3 percent (3%) of fiscal year spending.

Budget Comparative Years

- Since the City of Castle Pines North incorporated as of February 12, 2008 and thus not able to produce budget for 2008, the City did not have a 2008 budget and thus comparative years are not reflected in the budget for 2009.

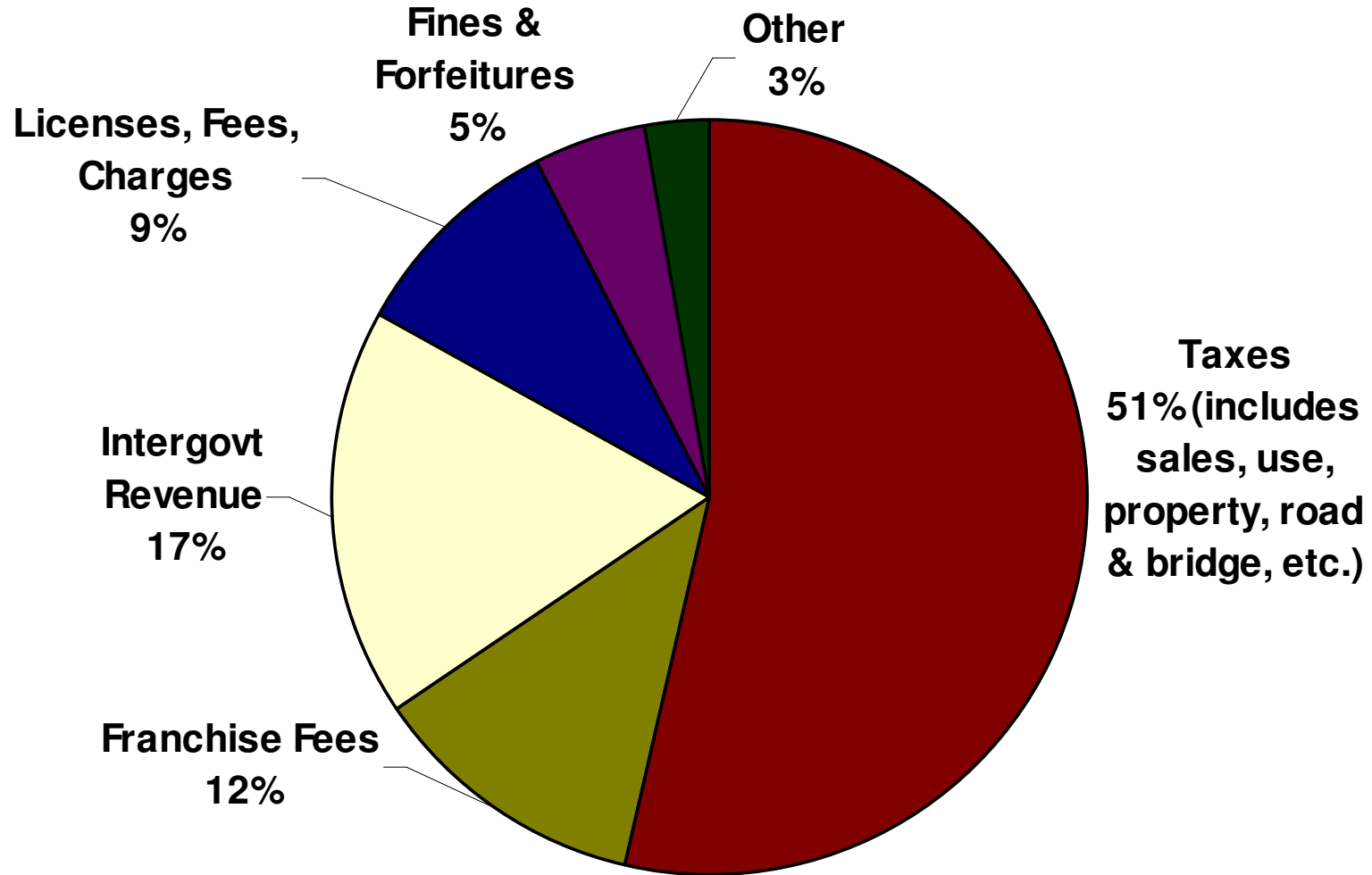
Budget Submittal

- I, Douglas J. Gilbert, City Treasurer, certify that the attached is a true and accurate copy of the adopted 2009 budget for the City of Castle Pines North.

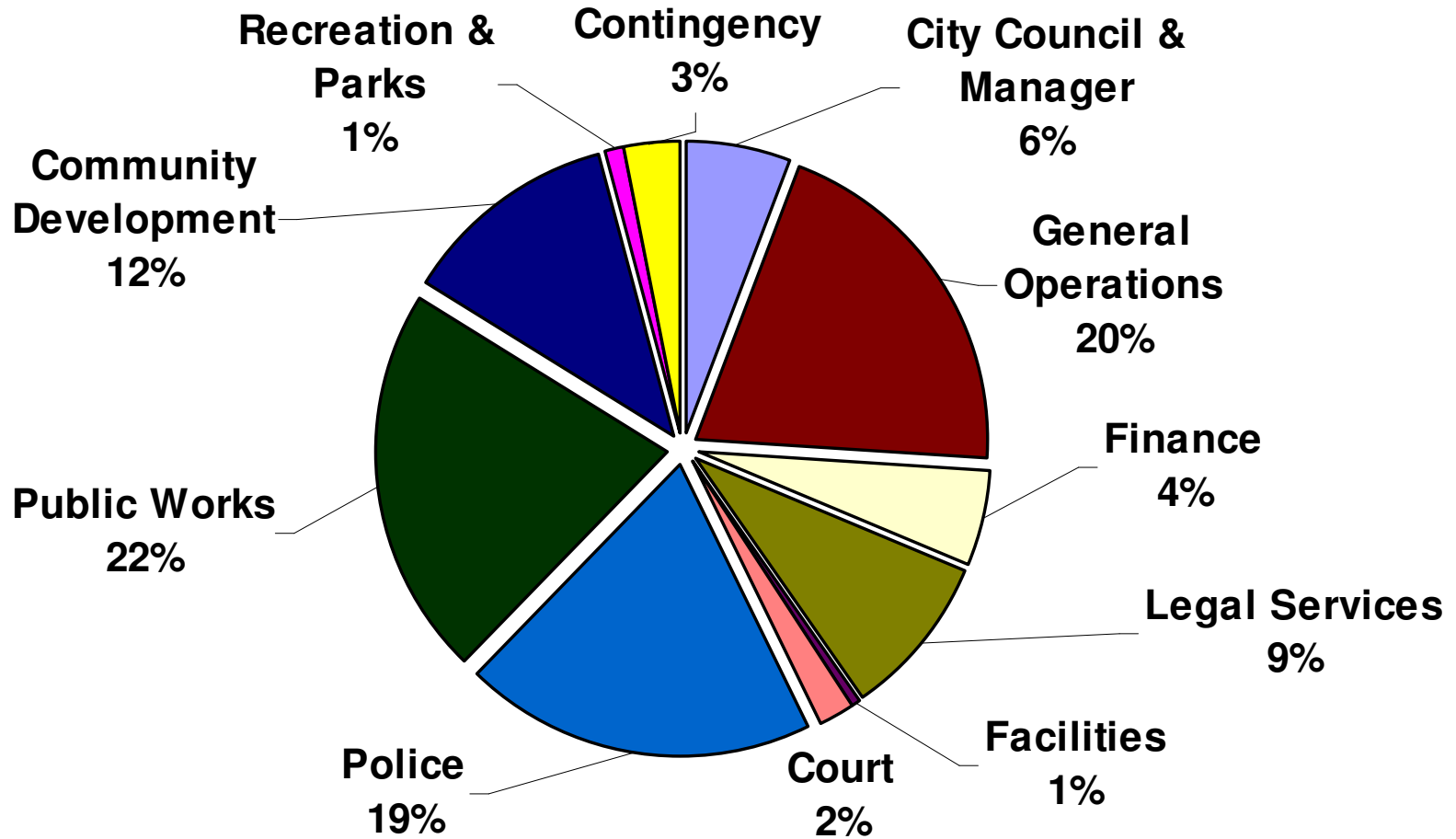
Signature: Doug Gilbert

Digitally signed by Doug Gilbert
DN: cn=Doug Gilbert, o=City of Castle Pines North, ou=City
Treasurer, email=doug.gilbert@cpngov.com, c=US
Reason: I am approving this document
Date: 2009.01.22 08:34:27 -0700'

Percent of Total Revenue by Category



Percent of Total Expenditures by Category





2009 Revenue Budget

Taxes

313.1	Sales Tax	867,000
313.2	Sales Tax - County (Road & Bridge Shareback)	-
311.12	Property Tax (Law Enforcement Millage)	651,000
311.22	Specific Ownership Tax (Law Enforcement Millage)	56,000
311.11	Property Tax (General)	-
311.21	Specific Ownership Tax (General)	-
313.3	Use Tax - Building Materials	125,000
313.4	Automobile Use Tax	340,000
Total Taxes		2,039,000

Franchise Fees

318.2	Electric and Gas	354,000
318.3	Cable TV	96,000
Total Franchise Fees		450,000

Intergovernmental Revenues

331	Highway Users Tax (HUTF)	198,000
332	Conservation Trust Fund (Lottery)	47,000
333	Cigarette Tax	50,000
311.13	County Road & Bridge Shareback (Property Tax)	333,000
334	Motor Vehicle Registration Fees	34,000
Total Intergovernmental Revenues		662,000

Licenses, Fees and Charges

321	Sales Tax and Business License Fees	20,000
323	Liquor License Fees	10,000
343.1	Building Plan Review Fees	50,000
344	Building Permit & Inspection Fees	200,000
343.2	Planning and Zoning Fees	50,000
345	Engineering Fees	55,000
348 & 349	ROW & Utility Fees	30,000
322	Contractor Licensing	30,000
	Other	46,000
Total Licenses, Fees and Charges		491,000

Fines & Forfeitures

351	Court Fees	131,250
351	Vehicle and Other Code Violation Fines	56,250
Total Fines & Forfeitures		187,500

Total 2009 Revenue Budget

\$3,829,500



2009 Expenditure Budget

City Council

4110.1	Postage	General Postage	600	600
	Dues & Subscriptions			17,186
4110.21		CML Dues	5,686	
4110.22		Castle Pines Economic Development Council	2,500	
4110.23		Chamber of Commerce	5,000	
4110.24		South East Business Partnership	2,500	
4110.25		Workers Compensation Insurance	1,500	
	Education & Training			500
4110.31		Council Training	500	
		City Events	-	
		Travel	-	
	Supplies & Materials			1,500
4110.4		Council Meeting supplies	1,000	
4110.4		Awards/Recognition	250	
4110.4		Plaques	250	
			Total City Council	19,786

City Manager

4121	Professional Services	CH2M HILL OMI Staff	202,660	202,660
			Total City Manager	202,660

General Operations

	Professional Services			702,741
4131		CH2M HILL OMI	502,741	
4131		2008 Lump Sum (deferred start up costs)	200,000	
4132	Property & Liability Insurance	Standard Insurance Coverage	47,500	47,500
			Total General Operations	750,241

Finance

4150.1	Professional Services	CH2M HILL OMI Staff	187,601	187,601
	Contractual Services			9,100
4150.31		Annual Audit Fees	9,000	
4150.32		GASB 34 Accounting Services	-	
4150.33		Bank Charges	100	
	Supplies & Materials			1,500
4150.41		Misc Supplies & Equipment	400	
4150.42		Printing	800	
4150.43		Postage	300	
	Dues & Subscriptions			565
4150.51		CGFOA membership	30	
4150.52		GFOA membership	185	
4150.53		QuickBooks annual fee	350	
	Education & Training			800
4150.61		CGFOA Annual Conference	400	
4150.62		Travel	400	
4150.7	Advertising	Miscellaneous Advertising (Purchasing)	1,000	1,000
			Total Finance	200,566



2009 Expenditure Budget

Legal Services

	Professional Services			335,000
4141		City Attorney Fees	100,000	
4142		ComDev Legal Advisement	10,000	
4141		Litigation	-	
4143		2008 Carryover (incorporation costs)	225,000	
			Total Legal Services	335,000

Facilities and Buildings

4161	Building Operating Lease	City Hall Building Lease	25,000	25,000
			Total Facilities and Buildings	25,000

City Clerk

4170.1	Professional Services	CH2M HILL OMI staff	72,111	72,111
				10,000
	Contractual Services			
4170.21		Deed Recording	1,000	
4170.22		Election Services	8,000	
4170.23		Filing Fees	1,000	
				1,500
	Advertising			
4170.31		Alcohol Beverage License	500	
4170.32		Public Notices	1,000	
4170.4	Printing & Binding	Minute Books	500	500
4170.5	Postage	Letters/Certified Mail	500	500
4170.6	Travel	Travel	500	500
4170.7	Dues & Fees	City Clerks Association	250	250
			Total City Clerk	85,361

Municipal Court

	Software	Court Software	-	-
				40,500
	Contractual Services			
4180.11		Solicitor / Prosecutor	18,750	
4180.12		Court Clerk	15,000	
4180.16		Court Security	6,750	
4180.13	Municipal Judge	Judge	18,750	18,750
4180.14	Indigent Care	Public Defender	750	750
4180.15	Technical Services	Intepreter	750	750
				-
	Communications			
		Telephone - Judge/Solicitor	-	
		Phone	-	
4180.2	Printing & Binding	Court Forms	2,000	2,000
4180.3	Postage	Letters/Certified Mail	1,000	1,000
4180.4	Education & Training	Court Clerk Training	-	-
4180.5	Office Supplies	Court Office Supplies	800	800
4180.6	Uniforms	Judge Robe	350	350
			Total Municipal Court	64,900



2009 Expenditure Budget

Police				
	Professional Services			707,000
4201		Douglas County IGA - Base	667,698	
4202		Douglas County IGA - Animal Services	28,200	
4203		LEA Tax - Tabor Reserve	11,102	
			Total Police	707,000

Public Works				
4301	Professional Services	CH2M Hill OMI	751,775	751,775
4302	Dougals County IGA	Snow removal through May 2009	50,000	50,000
4303	Electricity	Electricity (7 signals & street lights)	10,000	10,000
			Total Public Works	811,775

Recreation & Parks				
4501	Conservation Trust Fund Expenditures	Park acquisition, development & maintenance	47,000	47,000
			Total Recreation & Parks	47,000

Community Development				
4601	Professional Services - Planning & Zoning	CH2M Hill OMI	210,662	210,662
4602	Professional Services	Building Inspection and Permitting	225,000	225,000
	Advertising			10,000
4603.1		Variance	5,000	
4603.2		Zoning	5,000	
			Total Community Development	445,662

Capital Investment				
	Miscellaneous Capital Purchases		-	-
			Total Capital Investment	-

Contingency				
	Budget Reserve Amounts			134,475
5000		Budget Stabilization Reserve	21,000	
		Tabor Reserve - Mandatory 3% Reserve	113,475	
			Total Contingency	134,475

Total 2009 Expenditures Budget				
				\$3,829,426



2009 Budget Summary

Beginning 2009 Fund Balance **\$0**

Total 2009 Revenues

Taxes	2,039,000
Franchise Fees	450,000
Intergovernmental Revenues	662,000
Licenses, Fees and Charges	491,000
Fines & Forfeitures	187,500
	<hr/> \$3,829,500

Total 2009 Expenditures (rounded)

General Government (rounded)	3,695,000
Capital Expenditures	-
Contingency (rounded)	134,000
	<hr/> \$3,829,500

Ending 2009 Fund Balance **\$0**